

GOVERNMENT OF ASSAM

OFFICE OF THE DISTRICT COMMISSIONER :: MORIGAON

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ECF No- 99862 /29

Interested eligible candidates are hereby invited to attend the **"Walk-in-Interview"** for filling up of **1 (One) Nos GIS Assistant** under Morigaon District for engagement on contractual basis under Directorate of Land Records & Surveys etc., Assam, Rupnagar, Guwahati to be held on **30.07.2025** from 10:00 AM onwards at the Conference Hall of **D.C.'s Office, Morigaon**.

Eligibility criteria for GIS Assistant as follows:

Sl. No.	Criteria	Details
1	Name of the post	GIS Assistant
2	Job Responsibilities	<ul style="list-style-type: none"> Digitization of geospatial data of Cadastral and Non-cadastral villages. Perform quality assurance checks on GIS data to ensure accuracy and completeness. Preparation of GIS-related reports, presentations, and data visualizations. Stay up-to-date with GIS industry trends and best practices to enhance the organization's GIS capabilities. Provide GIS-related technical support to team members and end-users. Contribute to the documentation of GIS processes and procedures. Drone photo/HRSI interpretation etc.
3	Age	Above 21 years and not more than 45 years as on 01-Jan- 2025
4	Required Qualification	<p>Essential Qualification</p> <ul style="list-style-type: none"> Bachelor's degree in Geography / Geology / Mathematics Geoinformatics / Physics / Computer Science or a related field with Certificate/Diploma in GIS & Remote Sensing or in Geo- informatics. <p>Or</p> <ul style="list-style-type: none"> M.Tech./M.Sc. in GIS & Remote sensing/ Geo-informatics; MCA/ M.A/ M.Sc. in Geography/Geology/Mathematics/ Environmental Science with Geo-informatics as one of the subject or Certificate or Diploma in GIS/ Remote Sensing or Geo-informatics. <p>Desirable Qualification</p> <ul style="list-style-type: none"> Proficiency in GIS software such as ArcGIS, QGIS, Global Mapper or other industry-standard applications. Familiarity with spatial data formats (e.g., Shape files, GeoJSON, KML) and coordinate systems. Knowledge of geospatial analysis, Image processing techniques, data collection through drone survey and tools for development of geospatial data. Effective communication and teamwork skills. Ability to work Independently and prioritize tasks effectively. Prior experience in a GIS-related role or Internship is preferred but not mandatory.
5	Experience	<ul style="list-style-type: none"> Preference will be given to candidates with relevant work experience of minimum 02 years. Preference will be given to RCCC trained candidates, having requisite educational qualifications, with command over GIS.
6	Skills	<ul style="list-style-type: none"> Proficiency in Arc Desktop, Arc Pro, Auto CAD, Global Mapper. Proficiency in MS Word, Excel, Power Point, Google Docs/ Spreadsheets and Fluency in Assamese, Hindi and English is required.
7	Remuneration	Rs. 25,000/- per month (fixed)
8	Documents needed in the Interview	<ol style="list-style-type: none"> Detailed Curriculum Vitae. Photo Identity & Address Proof. Original Educational Certificates (HSLC onwards) for verification. Work Experience Certificates Photocopy of all the certificates, mark sheets, experience certificates etc. to be submitted in the interview.
9	Place of Interview	6. Place of Interview will be at the O/o the District Commissioner
10	Terms and condition	<ol style="list-style-type: none"> No TA/DA and official accommodation will be provided for appearing in the interview. The offer is purely contractual and co-terminus with the end of the projects/ requirement with no provision of regularization. The Director/District Commissioner reserves the right to cancel/ postpone the interview without assigning any reason thereof.

Sd/- District Commissioner,

Morigaon.

DIPR/D/AT/1014/16-Jul-25